

Oneida County Solid Waste and Buildings & Grounds Meeting
Monday, December 2, 2013 9:00 a.m.
Oneida County Courthouse, Committee Room #1
1 S. Oneida Avenue
Rhinelander, WI 54501

Members present: Billy Fried – Chairman, Scott Holewinski, Jack Martinson,

Members not present: Gary Baier (excused), Greg Oettinger

Department staff: Luann Brunette – Facilities Director, Bruce Stefonek – Assistant Facilities Director, Freeman Bennett – Highway Commissioner/Solid Waste Director

Others present: Ken Korten Hof – Emergency Management Director, Thomas Wiensch – Assistant Corporation Counsel, Jennifer Lueneburg – secretary

Call to order:

Chairman Fried called the meeting to order at 9:02 a.m. in accordance with the Wisconsin Open Meetings Law.

Approve Agenda:

Motion by Holewinski to approve today's agenda as presented. Second by Martinson. All members present voting 'Aye'. Motion carried.

Approve minutes from November 11, 2013 committee meeting:

Motion by Fried to approve the minutes of the November 11, 2013 committee meeting. Second by Martinson. All members present voting 'Aye'. Motion carried.

Lincoln County recycling contract:

Bennett reports taking the Lincoln County recycling contract to the November 12, 2013 Administration Committee meeting to have insurance requirements approved. A member of the Administration Committee was concerned about some of the wording in the contract regarding contract length and being able to terminate the contract in the event gas prices greatly increase or the value of recyclables goes way down. Bennett discussed matter with Corporation Counsel and he provided a draft copy of the revised contract to the Committee.

Update on DNR grant money:

Bennett reports Solid Waste has received three grants for 2014. There were no grants received in 2013 because the paperwork wasn't turned in on time by previous management. The first grant is an agricultural grant for \$7,000 to assist in disposal of pesticides. The second grant is for \$7,500 to assist in disposal of household hazardous wastes such as cleaners and paints. The third grant is \$2,900 to assist in the disposal of unwanted prescription medications; Sheriff's Department to assist with this grant.

Recycling rebates and refunds:

Bennett discussed Northern Waste email provided in agenda packet. A rebate check was received in the amount of \$12,086.43 for January 2013 through July 2013.

Solid Waste Long Range Plan

The Solid Waste Long Range Plan summary was provided to the committee. An in-depth discussion was held regarding plans for equipment maintenance, the status of the Glass Plus operation moving off the Solid Waste premises, and current and possible future projects. Motion by Martinson to approve the Long Range Plan for Solid Waste 2014. Second by Holewinski. All members present voting 'Aye'. Motion carried.

Update on overseas sales of recycling:

Bennett received a letter from Delta International Company out of China, requesting to buy some of our recyclables. Bennett wanted to bring this to the Committee's attention because they will be seeing checks from China, coming in soon. Bennett notes that due to intense competition in the recyclables market, prices may go up.

Possible increase in cost of recycling:

Bennett reports that Advanced Disposal has requested another \$5.00 per ton to haul recyclables to Oneida County Solid Waste. Bennett will be checking into Eagle Waste for recyclables however if they go with Eagle Waste for recyclables, Advanced Disposal will no longer bring their recyclables in which will reduce volume and revenue. Bennett working on figuring out what the best option would be for Oneida County.

Lincoln County recycling contract (revisited):

Motion by Martinson that upon approval of Corporation Counsel and Committee Chairman, they authorize the Committee Chairman to sign the Lincoln County Recycling Contract. Second by Holewinski. All members present voting 'Aye'. Motion carried.

Solid Waste – bills and vouchers, blanket purchase orders:

Brief discussion held. Motion by Holewinski to approve bills and vouchers as presented. Second by Martinson. All members present voting 'Aye'. Motion carried.

Buildings & Grounds – bills and vouchers, blanket purchase orders, line item transfers:

Motion by Holewinski to approve the blanket purchase orders and vouchers as presented. Second by Martinson. Brief discussion held. All members present voting 'Aye'. Motion carried.

Sealing of wall penetrations and implementation of fire detection/suppression system – Law Enforcement Center radio room (Northeast corner of garage):

Brunette reports the Law Enforcement Center radio room was added within the last 7 years. When the room was blocked off for the radio equipment, fire suppression was not addressed. Brunette has received two quotes. The first quote was from Ahern Fire Protection for \$16,000, plus \$4000 for wiring and additional charges for sealing. The second quote was from Simplex for \$10,000 plus charges for wiring and sealing. Fried inquired if any of the work can be done internally; Brunette states the new Electrical Technician would be able to do some of the wiring. Brunette is hoping to get some money from the Sheriff's Department for the project and may be able to get some money from Buildings & Grounds funds, if any left at the end of the year. Brunette recommends using Simplex due to the lower price quote.

Motion by Martinson to go ahead with Simplex for no more than \$15,000. Second by Fried. All members present voting 'Aye'. Motion carried. Fried asks that if money isn't coming from 2013 budget, Brunette needs to bring back to the committee and confirm any costs after installation. Brunette also notes that some sprinkler heads at the Law Enforcement Center are on voluntary recall. Discussion held regarding a voluntary recall meaning a defect has been found but the county will be the one needing to pay for the replacement. Fried directs Brunette to have Corporation Counsel send a letter to the company about them covering the costs of replacement. Brief discussion also held on River Street building renovations.

Update on demolition of former Daily News building, 314 S. Courtney, Rhinelander and additional time/materials charges for removal of additional materials (block and frost walls):

Brunette provided handout. She states the original budget for the project was \$81,000. Brunette reviewed charges of \$46,856.39 to date for project as well as credits. Motion by Holewinski to approve funds as presented. Second by Martinson. All members present voting 'Aye'. Motion carried.

Lincoln County recycling contract (revisited):

Additional discussion held on topic. Wiensch states contract went before Administration Committee in order to address insurance requirements by Oneida County's insurance carrier. Shidell felt the contract should have a termination clause in the event gas prices spike, recyclable prices go down, etc. Wiensch states the changed wording, stating the contract shall terminate upon agreement by both parties, is applicable to all contracts. Committee discussed and agrees additional wording shouldn't be added.

Update on demolition of former Daily News building, 314 S. Courtney, Rhinelander and additional time/materials charges for removal of additional materials (block and frost walls) – revisited:

Stefonek discussed status of using the newly cleared area as parking. Brief discussion held. Fried directs this committee to go see the area and this matter to be discussed at future meeting.

Update on courthouse exterior deterioration:

Brunette states a representative from Miron Construction came to look at the Courthouse balconies on the exterior of the building to gather information for a cost estimate. Committee members discussed the suggestions from Miron and the committee feels it would be best to leave the cracked block alone instead of installing additional structural supports for the winter until the block can be repaired in the spring. However, Stefonek states he is concerned that if the block falls, not only do they risk someone getting hurt but also the block would then be wrecked and new blocking would not match the aged block on the building very well. This project was already previously approved up to \$20,000. Brunette and Stefonek are waiting for cost estimates and more information to see if temporary supports are even an option. Stefonek feels a big reason the block is cracking was due to failure to maintain the block properly in previous years from things such as fallen pine needles. Stefonek notes that they have removed several spruce trees in order to reduce the fallen pine needles breaking down the block further. The Buildings & Grounds staff has also installed fencing to block off people from standing in the area directly below the cracked blocks.

Vacated first floor space renovation:

Cost update: Brunette reviewed project expenses. Of the initial \$60,000 budget, there is \$12,752.78 remaining. Brunette feels they may end up about \$15,000 over budget after remaining projects are done.

Progress update: Brunette summarizes projects still needing to be completed including flooring, lighting, ceiling tiles and flag poles.

Buildings & Grounds Year 2013 Long Range Plan:

Brunette discussed projects that still need to be done from the 2012 plan and also summarized the 2013 Long Range Plan provided to the committee members. A brief discussion was held on the plan. Motion by Holewinski to approve the 2013 Long Range Plan for Buildings and Grounds as presented. Second by Martinson. All members present voting 'Aye'. Motion carried.

Closed session:

Motion by Holewinski and seconded by Martinson to adjourn into closed session pursuant to Section 19.85(1)(d), Wis. Stats., "Considering strategy for crime detection or prevention." (Topics: courthouse security)

Roll call vote: Martinson, Holewinski, Fried

Staff present during closed session: Brunette, Stefonek, Lueneburg

Return to open session:

Motion by Martinson to return to open session at 11:05 a.m. Second by Holewinski. Roll call vote taken with all voting in the affirmative. Motion carried.

Announcements from closed session:

No motions or decisions were made.

Public comment:

None

Items for next agenda:

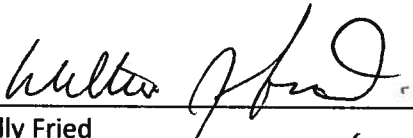
UW-Extension/Land & Water space needs update
Update on courthouse security
Update on Courthouse exterior deteriorations
Other projects as listed above

Schedule future meeting dates:

December 16, 2013 at 9:00 a.m.


Adjournment:

Motion by Holewinski to adjourn meeting. Second by Martinson. All members present voting 'Aye'. Motion carried. Adjourn at 11:13 a.m.



Billy Fried
Committee Chairman

12/16/13



Jennifer Lueneburg
Committee Secretary